

# Glan Aber Tennis Club Safeguarding Policy

## 1. Policy statement

Glan Aber Tennis Club is committed to prioritising the well-being of all children and adults, promoting safeguarding (that is, the safety and well-being of all individuals) in our club at all times, including all programmes and events we run. This Policy strives to minimise risk, deliver a positive tennis experience for everyone and respond appropriately to all safeguarding concerns/ disclosures

## 2. Scope

This Policy is applicable to all volunteers, committee members, coaches and club members. It is in line with national legislation and applicable across the UK.

Advice, guidance and support is available from the LTA Safeguarding Team.

## 3. Responsibility for the implementation of the Safeguarding Policy, Code of Conduct and Reporting Procedure

**SAFEGUARDING IS EVERYONE'S RESPONSIBILITY: NOT RESPONDING TO A SAFEGUARDING CONCERN IS NOT AN OPTION.**

- Our club's committee has overall accountability for this Policy and its implementation
- Our club Welfare Officers (*Andrea Hopkinson & Will Grattan*) are responsible for updating this Policy in line with legislative and club developments
- All individuals involved in or present at the club are required to adhere to the Policy and Code of Conduct
- The LTA Safeguarding Team and Tennis Scotland, Tennis Wales and Tennis Foundation Safeguarding Leads can offer support to help clubs proactively safeguard.

### Where there is a safeguarding concern/disclosure:

- The individual who is told about, hears, or is made aware of the concern/disclosure is responsible for following the Reporting a Safeguarding Concern Procedure. Unless someone is in immediate danger, they should inform their club Welfare Officer, LTA Safeguarding Team or National Safeguarding Lead.
- The club Welfare Officers are responsible for reporting safeguarding concerns to the LTA Safeguarding Team.
- The LTA Safeguarding Team is responsible for assessing all safeguarding concern/disclosures that are reported to them and working with the club Welfare Officers and national Safeguarding Leads to follow up as appropriate on a case-by-case basis, prioritising the well-being of the child/ adult at risk at all times. Dependent on the concern/disclosure, a referral may be made to:

- The police in an emergency (999);
- Local Authority Children's Services ) iART 0300 123 7047
- Local Authority Adult Services ) out of hours 01244 977277

## 4. Breaches of the Safeguarding Policy, Code of Conduct and Reporting Procedure

Breaches of this Policy and/or failure to comply with the outlined responsibilities may result in the following:

- Disciplinary action leading to possible exclusion from the club, dismissal and legal action
- Termination of current and future roles within the club and roles in other clubs, the LTA, Tennis Wales, Tennis Scotland and the Tennis Foundation.

Actions taken by players, parents or carers, staff, consultants, volunteers, officials, coaches inside or outside of the club that are seen to contradict this Policy may be considered a violation of this Policy.

# Glan Aber Code of Practice

**GLAN ABER TENNIS CLUB** is fully committed to safeguarding and promoting the well-being of all its members.

**GLAN ABER TENNIS CLUB** believes that it is important that members, coaches, administrators and parents/guardians should, at all times, show respect and understanding for the safety and welfare of others. Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have with

**MARK CHAPPELL  
PRESIDENT**

As a member of **GLAN ABER TENNIS CLUB** you are expected to abide by the following code of practice:

## **ALL Members agree to**

- Talk to one of the club Welfare Officers about any concerns or worries they have about themselves or others play within the rules and respect officials and their decisions
- Respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, cultural background, religious beliefs or sexual identity
- Value and celebrate diversity and make all reasonable efforts to meet individual needs
- Refrain from making physical contact with children or adults unless it is necessary as part of an emergency or congratulatory (eg handshake/ high five)
- Keep clear boundaries between professional and personal life, including on social media
- Have the relevant consent from parents/ carers, children and adults before taking or using photos and videos
- Keep to agreed timings for training and competitions, or inform coach or team captain if they are going to be late
- Wear suitable kit for training and match sessions
- Pay any fees for training or events promptly
- Smoking including e-cigarettes is forbidden on Club premises.

## **All Adults agree to**

- Encourage junior members to learn the rules of tennis and play within them
- Discourage unfair play and arguing with officials
- Recognise good performance, not just results
- Set a good example by recognising fair play and applauding the good performances of all
- Recognise and address any bullying behaviour
- Publicly accept judgements made by officials
- Use correct and proper language at all times
- Be patient - steady progression is unusual in children; peaks and plateaus are common
- Ask: "Did you enjoy it?" not "Did you win?" after a match
- Wherever possible, refrain from transporting children unless this is required as part of a club activity (eg away match) and there is another adult in the vehicle
- Provide emergency contact details and any relevant information about your child including medical history to the coaching team.

This Policy is reviewed annually

July 2023